

# APPLICATION FOR EMPLOYMENT

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

(Please Print)

Position(s) Applied For \_\_\_\_\_ Date of Application \_\_\_\_\_

Referral Source:  Advertisement  Friend  Relative  Walk-in  Employment Agency

Other \_\_\_\_\_

Name \_\_\_\_\_ Social Security No. \_\_\_\_\_

    Last                      First                      Middle

Address \_\_\_\_\_

    Number                  Street                      City                      State                  Zip Code

Telephone (\_\_\_\_) \_\_\_\_\_ How long at present address? \_\_\_\_\_

    Area Code

*(Proof of citizenship or immigration status will be required upon employment.)*

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?  YES  NO

Are you a Veteran of the U.S. Military Service?  YES  NO

If Yes, Branch of Service \_\_\_\_\_

Have you ever been employed with us before?  YES  NO

Are you currently employed?  YES  NO

May we contact your present employer?  YES  NO

Are you on a lay-off and subject to recall?  YES  NO

Are you available to work:  Full Time  Part Time  Temporary

Have you filed a workmen's compensation claim in the past 5 years? \_\_\_\_\_

LIST THREE PERSONS WHO ARE NOT RELATED TO YOU AND ARE NOT PREVIOUS EMPLOYERS FOR REFERENCES:

<u>NAME IN FULL</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>

**EDUCATION:**

	NAME OF SCHOOL	LOCATION CITY, ST	YEARS COMPLETED	YEAR GRADUATED	DEGREE/ STUDY
HIGH SCHOOL					
COLLEGE					
GRADUATE					
OTHER (SPECIFY)					

**DESCRIBE SPECIALIZED TRAINING OR ANY SKILLS:**


**OTHER QUALIFICATIONS:**

Summarize special job-related skills and qualifications acquired from employment or other experience.

## EMPLOYMENT EXPERIENCE

*Begin with present or most recent employment.*

Employer: _____	Address: _____
Date Employed: _____ From                      To	Hourly Rate/Salary                      _____ Start                      Final
Job Title: _____	Supervisor: _____
Work Performed/duties: _____	
Reason for Leaving: _____	

Employer: _____	Address: _____
Date Employed: _____ From                      To	Hourly Rate/Salary                      _____ Start                      Final
Job Title: _____	Supervisor: _____
Work Performed/duties: _____	
Reason for Leaving: _____	

Employer: _____	Address: _____
Date Employed: _____ From                      To	Hourly Rate/Salary                      _____ Start                      Final
Job Title: _____	Supervisor: _____
Work Performed/duties: _____	
Reason for Leaving: _____	

**STATEMENT:**

I certify that my statements and answers to the foregoing are true and complete to the best of my knowledge. In the event of employment I understand that false or misleading information given in my application or interview(s) is sufficient cause for discharge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not and is not intended to be a contract of employment.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date